

Taylorville CUSD#3 Suspending Hybrid Instruction:  
Remote Instruction Returns Monday, November 16, 2020  
*Update to Return to Learn Plan 11-16-20*



Due to public health concerns with surging COVID-19 cases and quarantines, the Taylorville CUSD#3 will return to Remote instruction beginning on Monday November 16, 2020 until health conditions improve in our community. The school district realizes that getting this message out as soon as possible is extremely important for parents, students, staff, faculty, and administration to be able to plan and make necessary adjustments.

The school district would like to thank our teachers, staff, students and families for all of the hard work and dedication it took to get hybrid learning established. However, the reasons the district had to make this hard decision are due to a high percentage of staff placed into quarantine and surging positive COVID-19 cases.

One of the biggest ongoing challenges that our schools face is student engagement with remote instruction. Students not showing up for their google classroom lessons and students struggling then not trying. Our students' struggles place extra burdens on our teachers as they work to educate our students - our teachers care deeply for our students. This is a plea for every household to make learning a priority. Listed below are some simple steps that households can take to make a big difference:

- set up a daily schedule,
- establish bedtimes/wake up times,
- daily self care (bathing, teeth brushing, dressing),
- schedule physical exercise,
- get fresh air,
- participate in the school meal program,
- limit the use of gaming, social media, and Netflix,
- encourage daily reading instead.

Remember, we are all in this together and we will come through it by working together.

#### School Schedule

Monday/Tuesday and Thursday/Friday lessons will be livestreamed. Wednesday is not a live instructional day, it is a remote day for all students - materials will be prepared and provided in advance. See grade level schedules with expectations below.

### Meals

Sign up for meals weekly on the district website. All children in our community ages 0-18 qualify for free meals twice daily (7-days per week). Meals will be packaged and ready weekly on Wednesdays with pick up at the high school or jr. high from 11:00-1:00, or bus delivered (busses load meals at 10:30 and drive the routes).

### PreKindergarten

Teachers will provide daily recorded and weekly circle time video lessons on Monday, Tuesday, Thursday, and Friday, along with one live meeting per week (offered AM/PM to provide options for families). Each Wednesday a family engagement activity will be provided (packet/SeeSaw). There will be 5 recorded stories per week including interactive- ask questions/pause for responses in order to model for parents (like Mr. Rogers). Additionally, teachers may use books, calendars/daily schedules (reading a story of choice, a gross motor suggestion, an activity that does not require supplies (example: a conversation starter or question topic/guided by a worksheet), packets, videos, Google Classroom, or Seesaw for assignments.

### North Elementary K-2

Each teacher will provide live instruction via Google Meets on Monday, Tuesday, Thursday, and Friday. The live streaming will be a minimum of 30 minutes/maximum of 60 minutes daily. Additionally, teachers may use books, packets, videos, Google Classroom, or Seesaw for assignments.

### Memorial Elementary 3-4

Each teacher will provide live instruction via Google Meets on Monday, Tuesday, Thursday, and Friday. The live streaming will be a minimum of 30 minutes/maximum of 60 minutes daily with one session offered in the A.M. and one in the P.M. to accommodate family scheduling needs. Additionally, teachers may use books, packets, videos, Google Classroom, or Seesaw for assignments.

### Jr. High and High School

The student schedule will be our current Hybrid block schedule. All students will be participating in Google Meets 4 days a week and complete remote assignments on Wednesdays. The **expectation** is that students will participate in Google Meets.

- Mondays and Thursday will be **Odd** classes (1,3,5,7)
- Tuesdays and Fridays will be **Even** classes (2,4,6)
- 1:00 pm - 3:30 pm will planning time AND remote tutoring time

Time	Mondays & Thursdays	Tuesdays & Fridays
8:15 am - 9:12 am	1st Hour	2nd Hour
9:16 am - 10:13 am	3rd Hour	4th Hour

10:17 am - 11:14 am	5th Hour	6th Hour
11:18 am - 12:15 pm	7th Hour	Office Hour
12:30 pm - 1:00 pm	Teacher Lunch	
1:00 pm - 3:30 pm	Planning Time AND Remote Tutoring Hour	

- ❖ Class periods will be 57 minutes.
- ❖ Teachers will utilize Google Meets and provide instruction for a minimum of 30 minutes.
  - The time remaining will be virtual Office Hours. Teachers will remain in the Google Meet during the Office Hours. Teachers will utilize this time for student assistance.

Bussing

Bussing services remain available as needed for individuals or small groups of students and meal/learning packet delivery (M/T/W).

Co-Curricular

Co-curricular activities will be on hold, unless other arrangements are made with administration.

Safety First

It is imperative that each individual take full responsibility for his/her and our colleagues health and safety by self-certifying each day, staying off of school grounds if symptoms are present, positive diagnosis, or quarantined. Further all are responsible for wearing masks, washing hands, and socially distancing themselves from others while at school. Each is responsible for sanitizing his/her own workspace and communicating with supervisors any need for cleaning or sanitation as soon as a problem presents. We will all need to work together to slow the spread of the virus and keep everyone safe.

Illness/Positive Case/Quarantine

Students that require nurse assistance can contact our schools with health concerns.

Employees that require the use of time off from work may still access sick days, or if qualified FFCRA federal payment/leave. It is important to maintain close communication with your principal/supervisor to manage any leaves. Leaves will continue to follow guidelines established by IDPH in compliance with The Families First Coronavirus Response Act (FFCRA or Act).

Cafeteria

The cafeteria staff workday will remain the same. All will report to their worksite and assist with meal preparation and distribution.

### Maintenance/Custodians

The maintenance and custodial staff schedule and duties will remain similar to the current plan with several shifts: 6:00-2:30, 12:00-8:30, and 2:00-10:30. There will be daily cleaning and bi-weekly deep sanitation. The goal of this department is to provide a safe environment.

### Paraprofessionals

The paraprofessionals' workday will remain the same. Paras will report to their worksite and assist teachers with instruction on Monday, Tuesday, Thursday, and Friday with the option to work remotely on Wednesday (Wednesday is not a live instructional day, it is a remote day for all students - materials are to be prepared and provided in advance).

### Office/Tech

The office staff workday will remain the same. All will report to their worksite and assist with school and district communications and logistics.

### Teachers

The teacher workday/workplace (8:00-3:30) will be on campus Monday, Tuesday, Thursday, and Friday, with the option to work remotely on Wednesday\*. Wednesday is not a live instructional day, it is a remote day for all students - materials are to be prepared and provided in advance. Teachers will be available for students, parents, or school matters on Wednesdays during work hours. *Staff may come into the building on Wednesdays, but may be displaced from workspaces due to deep cleaning purposes.*

### Childcare

If employee children are displayed due to the CORONA-19 closures of their schools or child care centers, employees are asked to try to make safe alternative arrangements for their children. If it becomes necessary to bring children to work, each must stay in the classroom supervised by his/her parent. If that becomes a problem, the district has made arrangements with the YMCA and will manage each case-by-case as necessary. Our plan complies The Families First Coronavirus Response Act (FFCRA).

### Serving students on campus

Any service provided for students as needed for individuals or small groups of students on campus will need to comply with the governor's guidelines. For example there may be limits set on how many individuals can be in one space at a time. Remember to utilize seating charts and strict accounting of movement to assist with contact tracing.

As a reminder, this plan is fluid and may be subject to change.